



MyIntealth™ Applicant User Guide: Establishing Your MyIntealth Applicant Portal Account

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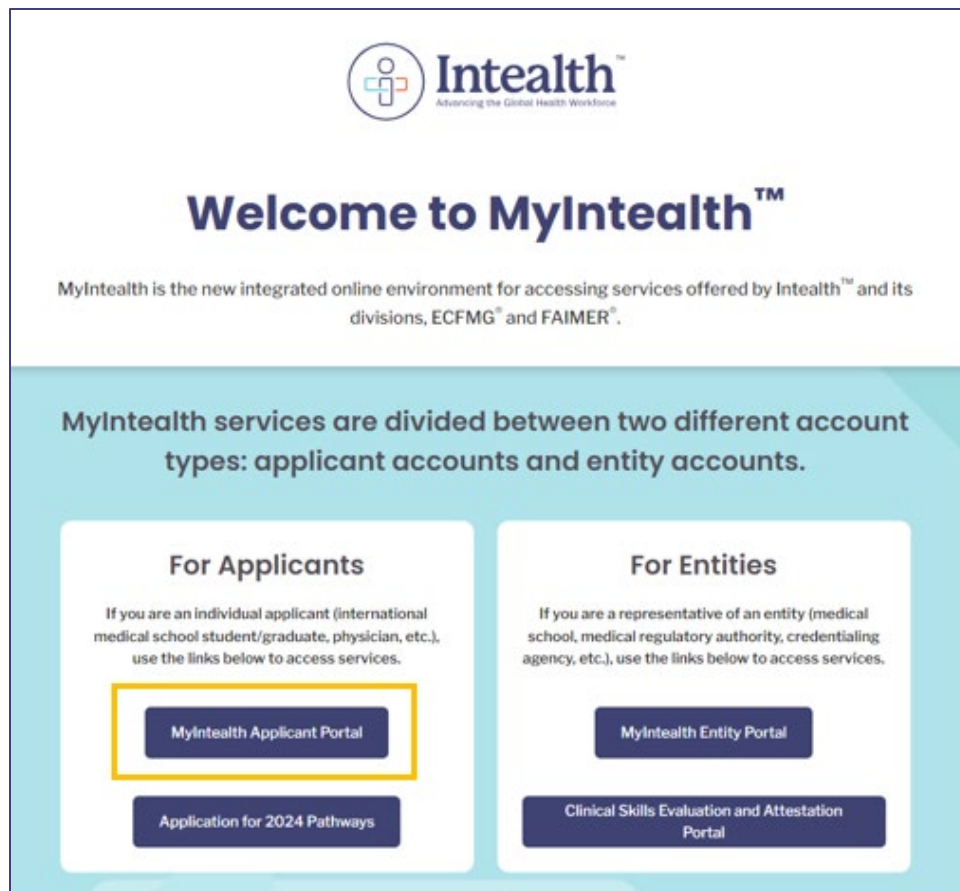
1 Access the MyIntealth Applicant Portal

New Applicant - If you have never used ECFMG's former Online Services (for example, IWA, OASIS, or the EPIC Physician Portal), follow the instructions in the [Create a MyIntealth Applicant Account as a New User](#) section.

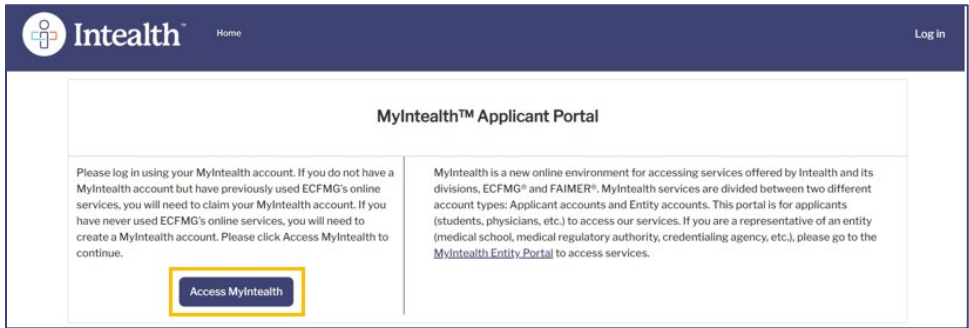
Existing Applicant - If you have used ECFMG's former Online Services (for example, IWA, OASIS, or the EPIC Physician Portal), your account has been transferred to MyIntealth. Follow the instructions in the [Access a MyIntealth Applicant Account as a Previous User of ECFMG's Online Services](#) section.

1.1 Create a MyIntealth Applicant Account as a New User

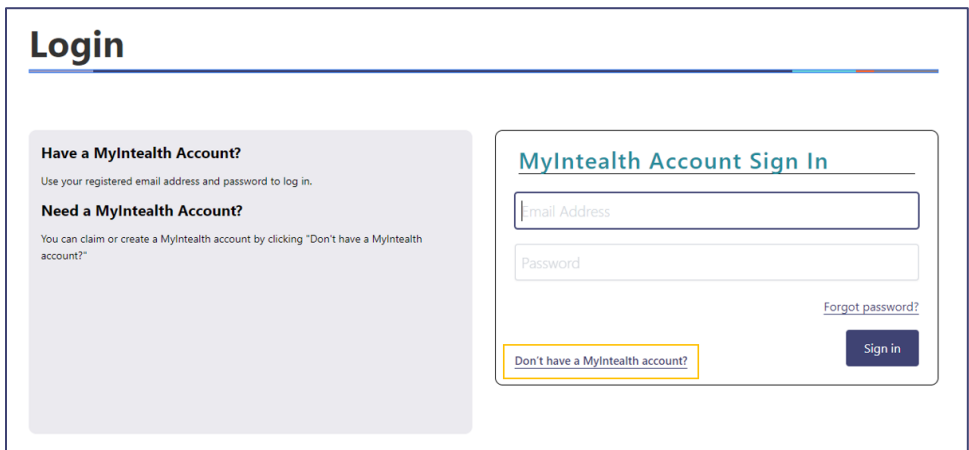
Step 1. Access the site at www.myintealth.app and click **MyIntealth Applicant Portal**.



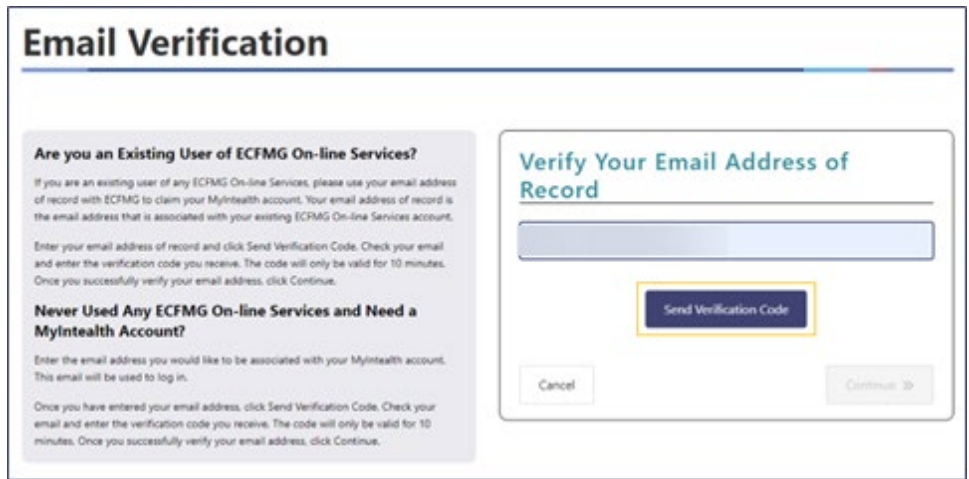
Step 2. Click Access MyIntealth.



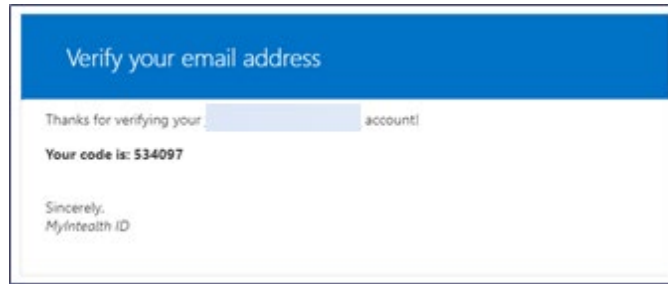
Step 3. Click Don't have a MyIntealth account?



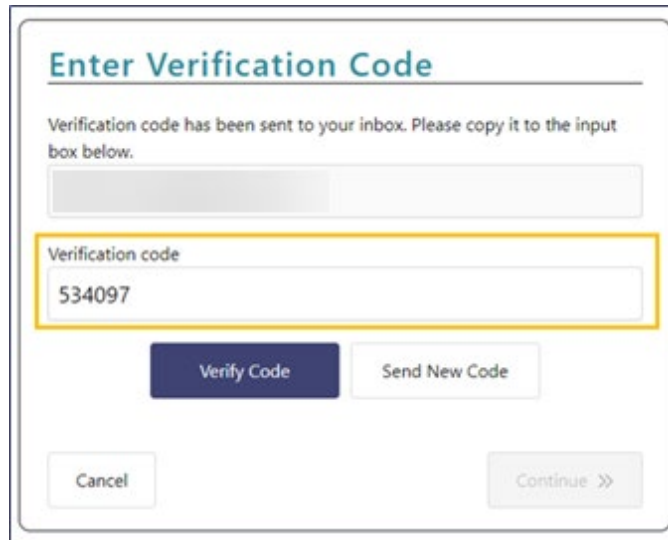
Step 4. Enter your email address and click Send Verification Code.



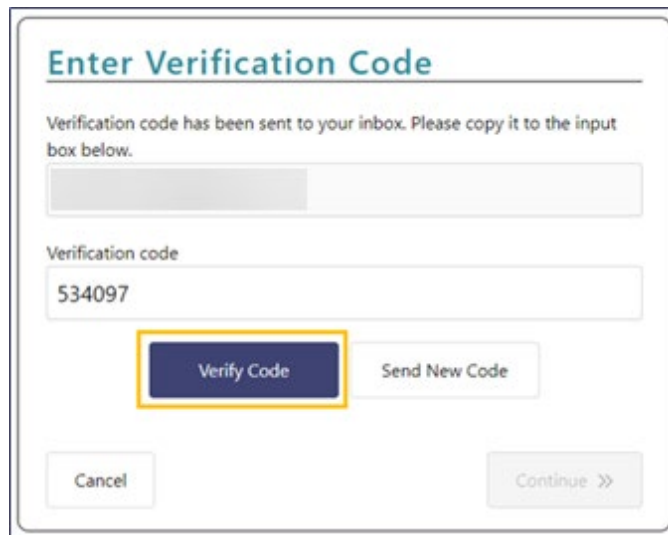
Step 5. The **Verification Code** is sent to the assigned email address.



Step 6. Return to the **Email Verification** screen and enter the provided **Verification Code**.



Step 7. Click **Verify Code**.



Step 8. The **Email Address Verified** section appears. Click **Continue**.

Step 9. Complete all of the required fields.

- 1) Password requirements when claiming an account:
- 2) Must be at least eight characters long.
- 3) Must include characters from at least three of the following categories:
 - a. Latin uppercase characters (A-Z)
 - b. Latin lowercase characters (a-z)
 - c. Numbers (0-9)
 - d. Symbols (!, \$, #, %, etc.)

You are only required to create and confirm a new password on your first login.

Step 10. Click **Create Account**.

Create Applicant Account

New Account Requirements
Please enter the information exactly as it appears in your current passport

Last Name/Surname:

- Enter your family name or surname.
- If you have only one name, enter it in the **Last Name/Surname** field and leave the "Rest of Name" field empty.
- If your family name has multiple parts, enter each part in the "Last Name/Surname" field.

Rest of Name:

- Enter your first name or middle name/initial in the **Rest of Name** field.
- If you have a middle name or initial, include it in the **Rest of Name** field.

Password:

- It must be at least eight characters long.
- Must include characters from at least three of the following categories:
 - English uppercase characters (A-Z)
 - English lowercase characters (a-z)
 - Numbers (0-9)
 - Symbols (!, \$, #, %, etc.)

Confirm Password:

- Enter the same password in the Password and Confirm Password fields and click Create Account.

New MyIntealth Account

Verified Email
Last Name/Surname
Rest of Name (optional)
Password
Confirm Password

Cancel Create Account

Step 11. Access the **MyIntealth Applicant Portal**.

Step 12. The **MyIntealth Account Attestation** page appears. Click the **Terms and Conditions** checkbox.

Intealth™ Home My Profile Help

MyIntealth Account Attestation

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

Terms and Conditions
 Privacy Notice

Step 13. The **Terms and Conditions** appear. Review this information, and click **Accept** at the bottom of the page.

Intealth™ Advancing the Global Health Workforce

Attestation by MyIntealth User

Intealth™ Terms and Conditions

Last Updated: August 2025

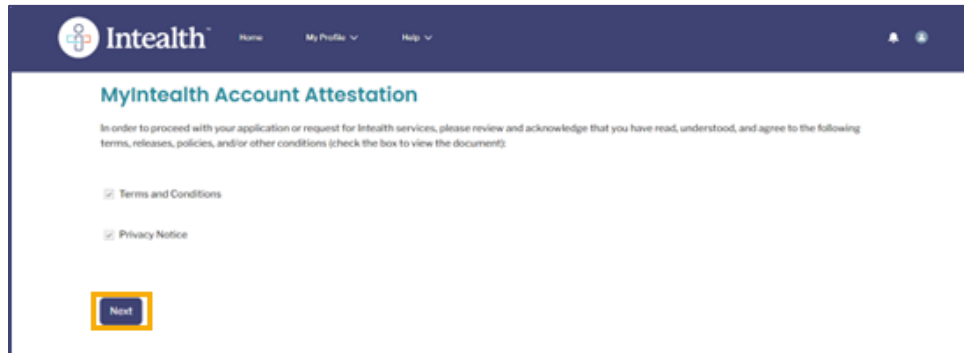
These Terms and Conditions govern the use of the Intealth website, MyIntealth™ portals, and the web platforms Intealth uses to provide its programs and services (collectively "Services") to Individuals and Authorized Users (collectively "Users") of Organizations or Entities, including but not limited to educational institutions, medical schools, training institutions, post-graduate training institutions, governmental agencies, and medical regulatory authorities (collectively "Entities").

Accept

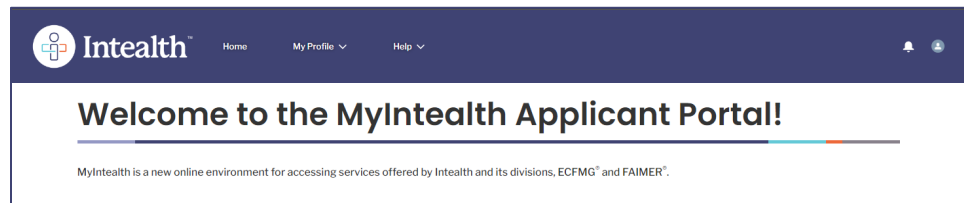
Step 14. Click the **Privacy Notice** checkbox.

Step 15. The **Privacy Notice** appears. Review this information, and click **Accept** at the bottom of the page.

Step 16. The **MyIntealth Account Attestation** page appears. Click **Next**.



Step 17. The **MyIntealth Applicant Portal** homepage appears. Continue with [Establish Your MyIntealth Applicant Account](#).

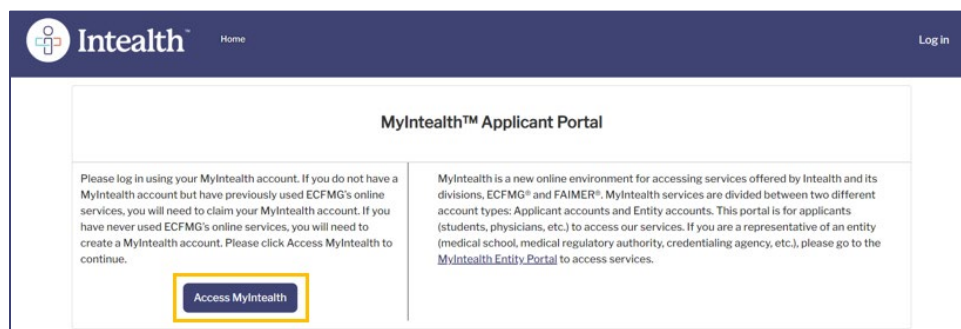


1.2 Access a MyIntealth Applicant Account as a Previous User of ECFMG's Online Services

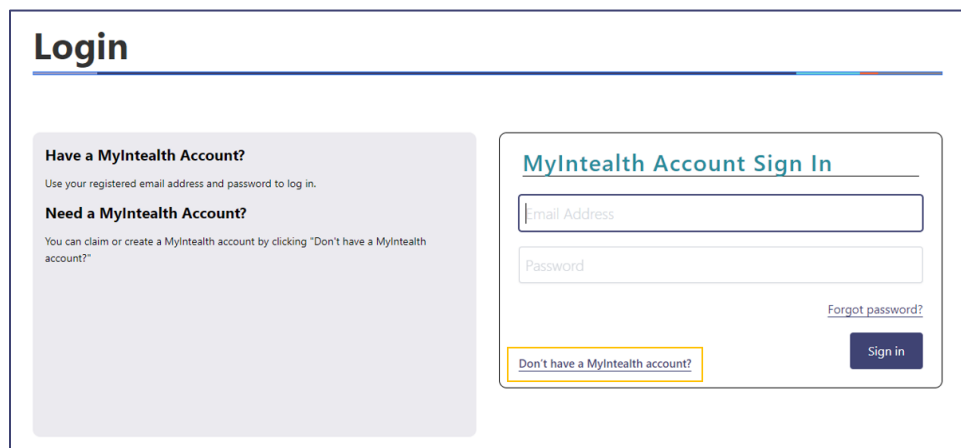
Step 1. Access the site at www.myintealth.app and click **MyIntealth Applicant Portal**.



Step 2. Click **Access MyIntealth**.



Step 3. Click **Don't have a MyIntealth account?**



Step 4. Enter your email address of record (the email address that was associated with your former ECFMG Online Services account). Click **Send Verification Code**.

Important: Using your email address of record will link you to your transferred account in MyIntealth.

Email Verification

Are you an Existing User of ECFMG On-line Services?
If you are an existing user of any ECFMG On-line Services, please use your email address of record with ECFMG to claim your MyIntealth account. Your email address of record is the email address that is associated with your existing ECFMG On-line Services account.
Enter your email address of record and click Send Verification Code. Check your email and enter the verification code you receive. The code will only be valid for 10 minutes. Once you successfully verify your email address, click Continue.

Never Used Any ECFMG On-line Services and Need a MyIntealth Account?
Enter the email address you would like to be associated with your MyIntealth account. This email will be used to log in.
Once you have entered your email address, click Send Verification Code. Check your email and enter the verification code you receive. The code will only be valid for 10 minutes. Once you successfully verify your email address, click Continue.

Verify Your Email Address of Record

Send Verification Code

Cancel Continue >>

Step 5. The **Verification Code** is sent to the assigned email address.

Verify your email address

Thanks for verifying your [redacted] account!

Your code is: 534097

Sincerely,
MyIntealth ID

Step 6. Return to the **Email Verification** screen and enter the provided **Verification Code**.

Enter Verification Code

Verification code has been sent to your inbox. Please copy it to the input box below.

Verification code
534097

Verify Code Send New Code

Cancel Continue >>

Step 7. Click **Verify Code**.

Enter Verification Code

Verification code has been sent to your inbox. Please copy it to the input box below.

Verification code

534097

Verify Code Send New Code

Cancel Continue >>

Step 8. The **Email Address Verified** section appears. Click **Continue**.

Email Verification

Are you an Existing User of ECFMG On-line Services?

If you are an existing user of any ECFMG On-line Services, please use your email address of record with ECFMG to claim your MyIntealth account. Your email address of record is the email address that is associated with your existing ECFMG On-line Services account.

Enter your email address of record and click Send Verification Code. Check your email and enter the verification code you receive. The code will only be valid for 10 minutes. Once you successfully verify your email address, click Continue.

Never Used Any ECFMG On-line Services and Need a MyIntealth Account?

Enter the email address you would like to be associated with your MyIntealth account. This email will be used to log in.

Once you have entered your email address, click Send Verification Code. Check your email and enter the verification code you receive. The code will only be valid for 10 minutes. Once you successfully verify your email address, click Continue.

Email Address Verified

E-mail address verified. You can now continue.

Cancel Continue >>

Step 9. Create and confirm a new password on the **Claim Account** screen.

Claim Account

New Password Requirements

Password:

- Must be at least eight characters long.
- Must include characters from at least three of the following categories:
 - English uppercase characters (A-Z)
 - English lowercase characters (a-z)
 - Numbers (0-9)
 - Symbols (!, @, #, %, etc.)

Confirm Password:

- Enter the same password in the Password and Confirm New Password fields and click Confirm.

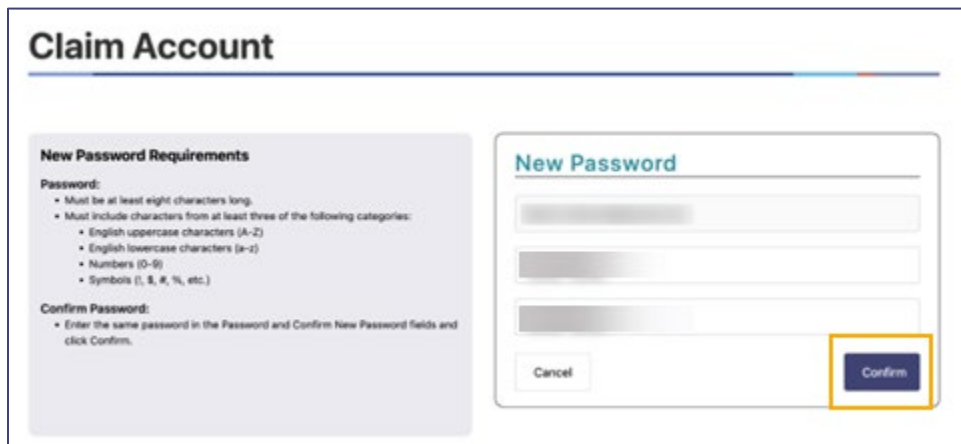
New Password

Cancel Confirm

- a. Password requirements when claiming an account:
 - 1) Must be at least eight characters long.
 - 2) Must include characters from at least three of the following categories:
 - i. Latin uppercase characters (A-Z)
 - ii. Latin lowercase characters (a-z)
 - iii. Numbers (0-9)
 - iv. Symbols (!, \$, #, %, etc.)

You are only required to create and confirm a new password on your first login.

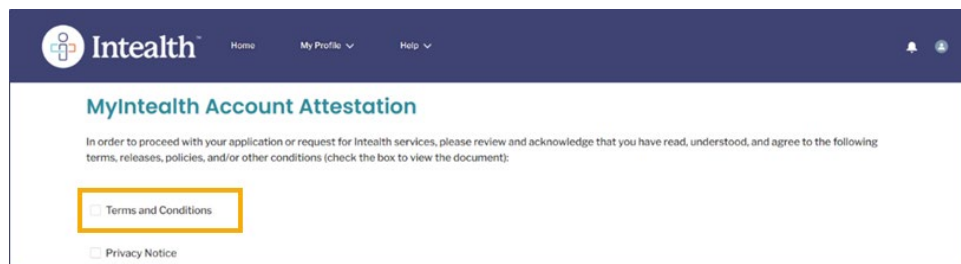
Step 10. Click **Confirm**.



The screenshot shows a 'Claim Account' page. On the left, there is a 'New Password Requirements' section with the following text: 'Password: Must be at least eight characters long. Must include characters from at least three of the following categories: English uppercase characters (A-Z), English lowercase characters (a-z), Numbers (0-9), Symbols (!, \$, #, %, etc.)'. Below this is a 'Confirm Password:' section with the text: 'Enter the same password in the Password and Confirm New Password fields and click Confirm.' On the right, there is a 'New Password' form with three input fields and a 'Confirm' button highlighted with a yellow box.

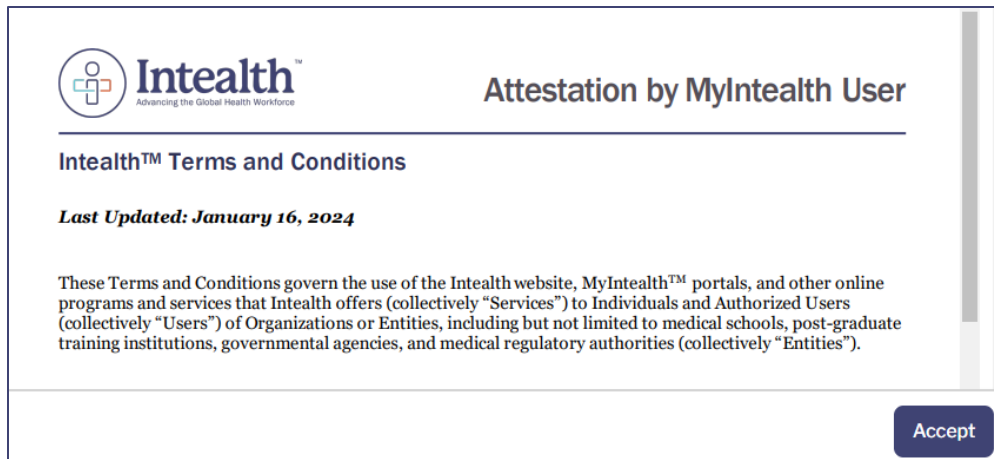
Step 11. Access the **MyIntealth Applicant Portal**.

Step 12. The **MyIntealth Account Attestation** page appears. Click the **Terms and Conditions** checkbox.



The screenshot shows the 'MyIntealth Account Attestation' page. The page has a dark blue header with the Intealth logo and navigation links for 'Home', 'My Profile', and 'Help'. The main content area is white and contains the text: 'In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):'. Below this text are two checkboxes: 'Terms and Conditions' (highlighted with a yellow box) and 'Privacy Notice'.

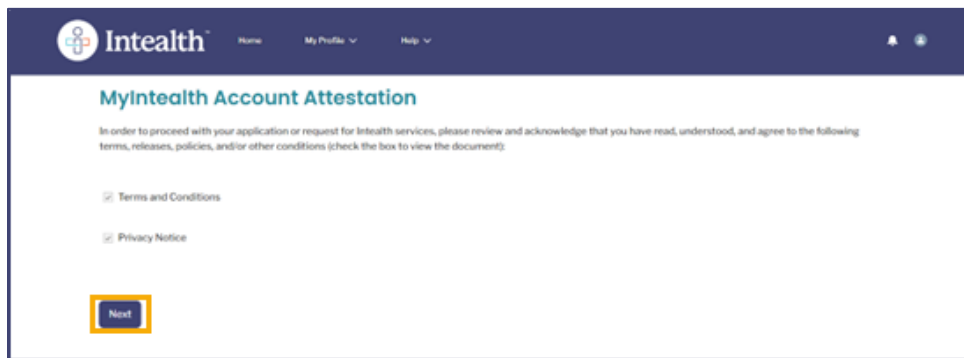
Step 13. The **Terms and Conditions** appear. Review this information and click **Accept** at the bottom of the page.



Step 14. Click the **Privacy Notice** checkbox.

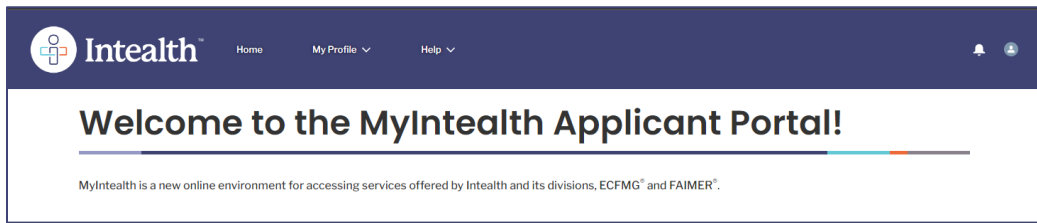
Step 15. The **Privacy Notice** appears. Review this information and click **Accept** at the bottom of the page.

Step 16. The **MyIntealth Account Attestation** page appears. Click **Next**.



Step 17. The **Provide Current Address of Residence** page appears. Confirm your mailing address details. Click **Next**.

Step 18. The **MyIntealth Applicant Portal** homepage appears. Continue with [Establish Your MyIntealth Applicant Account](#).



1.3 Establish Your MyIntealth Applicant Account

Step 1. From the **MyIntealth Applicant Portal** homepage, click **Begin Application** under the service you are interested in pursuing (EPIC, ECFMG Certification, J-1 Visa).

Electronic Portfolio of International Credentials (EPIC)

Our EPIC service offers an innovative way to build a digital career portfolio of the credentials related to your medical education, training, and registration/licensure. Through this service, you can upload your credentials for primary-source verification; store them in a secure, centralized location; and have the ability to send a report verifying the authenticity of your credentials to any organization, anywhere in the world.

Select EPIC if you are applying to an organization that requires you to use EPIC to verify your credentials or if you want to build a portfolio of your primary-source verified credentials.

For more information, including special requirements and instructions for organizations that use EPIC, visit the [ECFMG website](#).

[Begin Application](#)

ECFMG Certification

The ECFMG Certification program assesses whether students and graduates of international medical schools are ready to enter residency or fellowship programs in the United States that are accredited by the Accreditation Council for Graduate Medical Education (ACGME).

Select ECFMG Certification if you plan to pursue a residency or fellowship program in the United States.

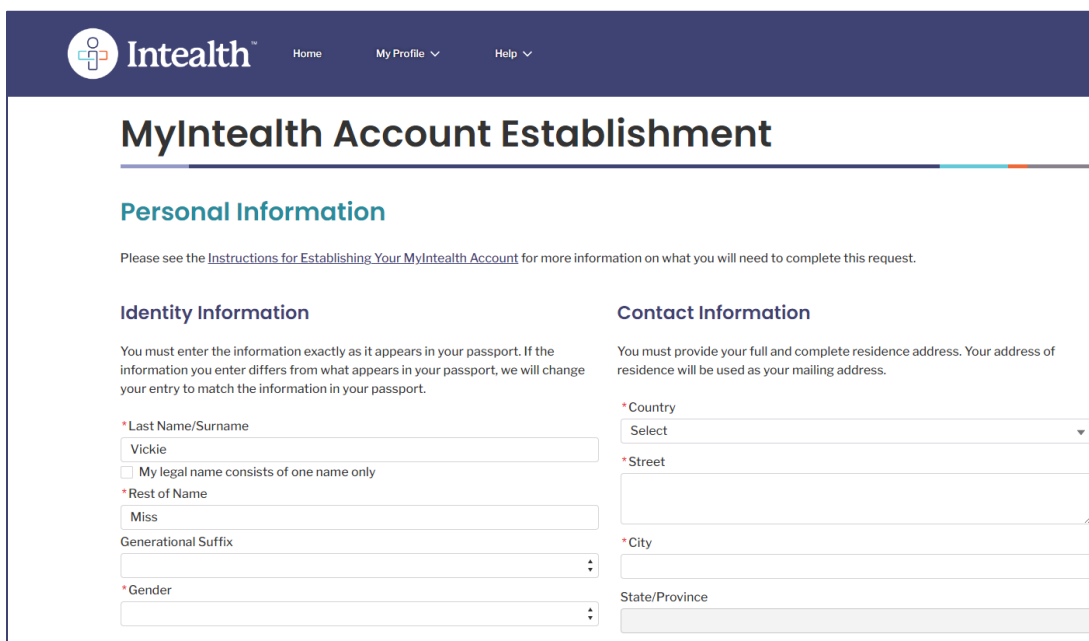
[Begin Application](#)

Step 2. A page with information about your selected service appears. Click **Next**.

Step 3. Additional information about the service displays. Click **Next**.

Step 4. The **Personal Information** page appears. Enter all required information (*).

- This page requires you to enter information about your Identity, Address and Phone Number, Citizenship, and existing ECFMG service identification numbers.



The screenshot shows the 'MyIntealth Account Establishment' page with a 'Personal Information' section. The page has a dark blue header with the 'Intealth' logo and navigation links for 'Home', 'My Profile', and 'Help'. The main content area is white with a blue title bar. Below the title, there is a link to 'Instructions for Establishing Your MyIntealth Account'. The form is divided into two columns: 'Identity Information' and 'Contact Information'. The 'Identity Information' section includes fields for 'Last Name/Surname' (with a checkbox for 'My legal name consists of one name only'), 'Rest of Name', 'Generational Suffix', and 'Gender'. The 'Contact Information' section includes fields for 'Country', 'Street', 'City', and 'State/Province'. A note at the top of the 'Contact Information' section states: 'You must provide your full and complete residence address. Your address of residence will be used as your mailing address.'

Note: When entering your **Identity Information**, you are required to upload a recent, color photograph of yourself along with an image of your passport.

Step 5. Click **Save Changes** if you are not ready to submit your information; otherwise, click **Next** to continue.

Step 6. The **School Information** page appears.

The screenshot shows the 'MyIntealth Account Establishment' page. At the top, there is a navigation bar with the Intealth logo and links for 'Home', 'My Profile', and 'Help'. The main heading is 'MyIntealth Account Establishment'. Below this, the 'School Information' section is active. It includes an 'Enrollment Status' section with radio buttons for 'Student' (selected) and 'Graduate'. There is a 'Degree Medical School' section with a search bar and a 'Submit New School' button. The search bar contains the text 'search by name, city, state, or country...'.

Step 7. Indicate your **School Enrollment Status: Student** or **Graduate**.

Step 8. Using **search by name, city, state, or country**, enter/select the medical school or institution from which you received/will receive your degree.

The screenshot shows the 'Degree Medical School' search results. The search bar contains the text 'Baroda'. Below the search bar, there are two search results listed:

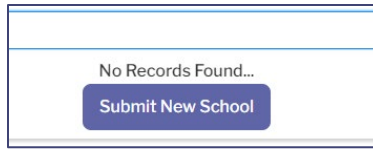
- Medical College Baroda**
BillingCity: Vadodara
BillingState: Gujarat
BillingCountry: India
- Maharaja Sayajirao University of Baroda**
BillingCity: Vadodara
BillingState: Gujarat
BillingCountry: India

At the bottom of the search results, there is a 'Submit New School' button.

a. Type the name of the school or institution in the search bar.

b. Select the school.

(1) If your school does not appear, click **Submit New School**, enter all required information (*), and click **Submit**. Continue to next step.



- c. The **Add School** pop-up appears. Verify the school shown and enter the required information (*). Click **Add**.

A pop-up window titled "Add School" in teal. It contains several input fields and a list of school information. On the left, there are fields for: "* Title of Medical Degree" (text input), "Student ID" (text input), "* Start Month" (dropdown menu), "* Start Year" (text input), "* End Month" (dropdown menu), "* End Year" (text input), "* Degree Issue Month" (dropdown menu), and "* Degree Issue Year" (text input). On the right, there is a list of school details: "Medical College Baroda", "Anandpura", "Vadodara 390 001 Gujarat", "Vadodara, Gujarat", and "India". At the bottom right, there are two buttons: "Add" (blue) and "Cancel" (white).

Step 9. The **School Information** page updates with your **Degree Medical School** information.

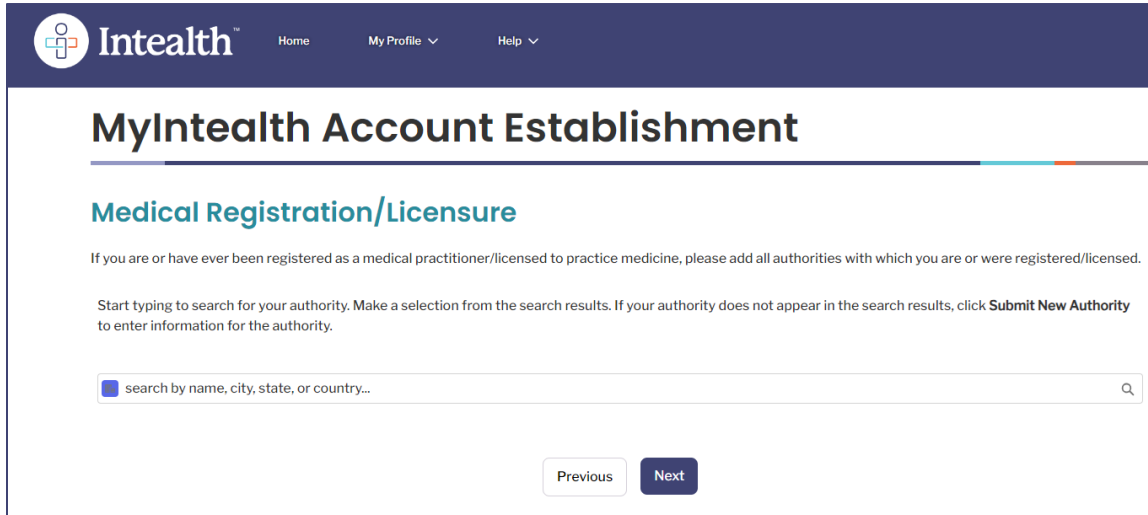
A page titled "Degree Medical School". Below the title is a paragraph: "Your Degree Medical School is the school that awarded or will award your medical degree. You may select only one Degree Medical School." Below that is another paragraph: "Start typing to search for your school. Make a selection from the search results. If your school does not appear in the search results, click **Submit New School** to enter information for the school." There is a search bar with the placeholder text "search by name, city, state, or country...". Below the search bar, a search result is displayed for "Medical University of Afghanistan". The result includes the address "123 Main Broadway Afghanistan" and degree information: "Degree Title: MBBS", "Degree Issue Month: May", and "Degree Issue Year: 2023". Below this, there is a section for "University Name:" followed by "Student ID:", "Start Month: January", "Start Year: 2018", "End Month: May", and "End Year: 2023". At the bottom right of the result box, it says "Degree Medical School".

Step 10. Follow the instructions above to add **Other Medical Schools** you attended.

Step 11. Click **Next**.

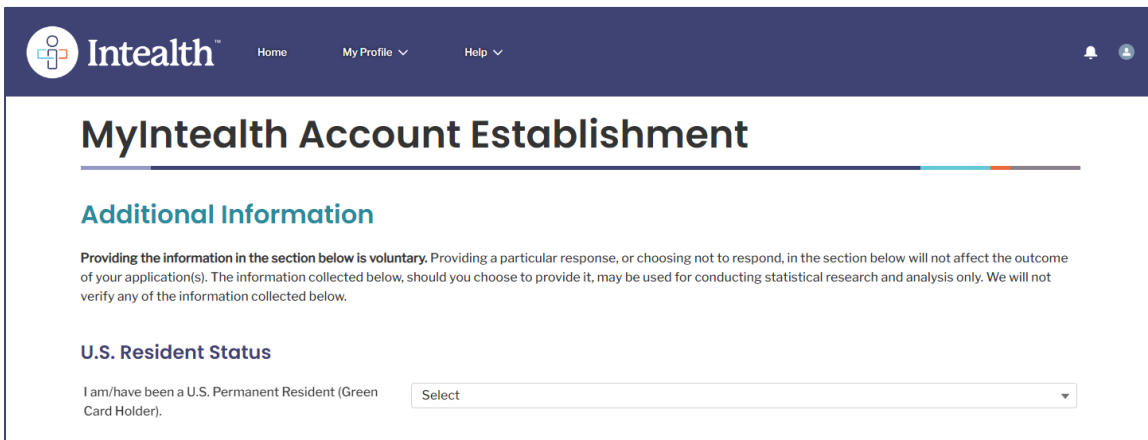
Step 12. The **Medical Registration/Licensure** page appears. This information is optional for MyIntealth applicant account establishment. Click **Next**.

***Note:** Depending on which service you chose, additional pages may appear prior to the **Medical Registration/Licensure** page. If so, enter required information (*) and click **Next**.*



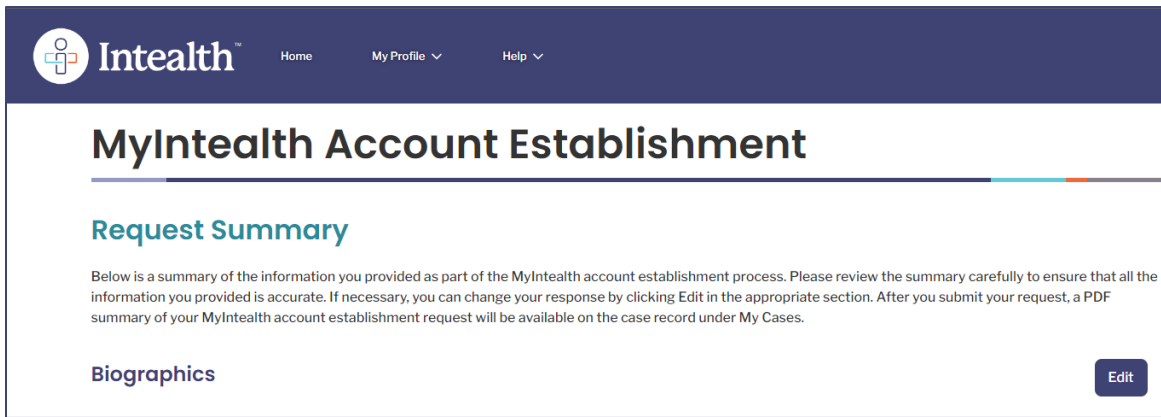
The screenshot shows the MyIntealth Account Establishment page. The header includes the Intealth logo and navigation links for Home, My Profile, and Help. The main heading is "MyIntealth Account Establishment". Below this, the section is titled "Medical Registration/Licensure". The text reads: "If you are or have ever been registered as a medical practitioner/licensed to practice medicine, please add all authorities with which you are or were registered/licensed. Start typing to search for your authority. Make a selection from the search results. If your authority does not appear in the search results, click **Submit New Authority** to enter information for the authority." There is a search input field with the placeholder text "search by name, city, state, or country...". At the bottom of the section, there are two buttons: "Previous" and "Next".

Step 13. The **Additional Information** page appears. This information is voluntary. Enter information if desired. Click **Save Changes** to save your information without submitting or click **Next** to continue.

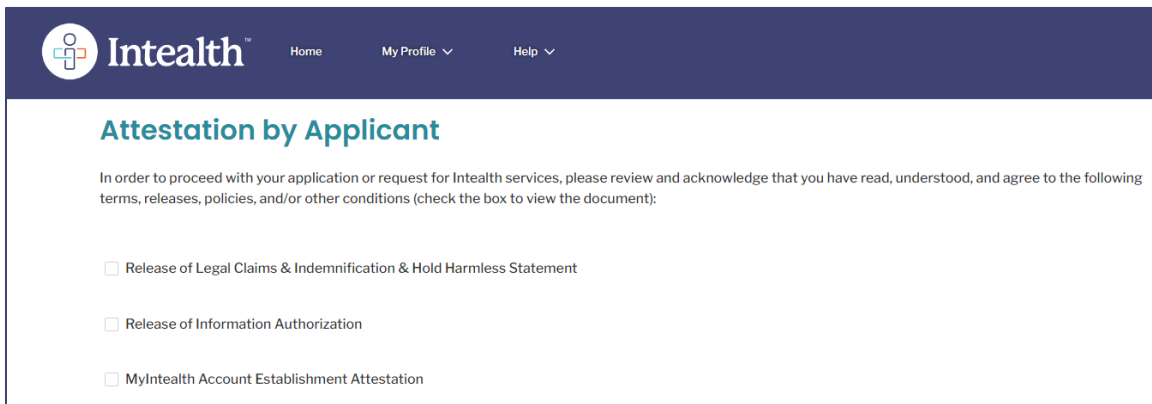


The screenshot shows the MyIntealth Account Establishment page. The header includes the Intealth logo and navigation links for Home, My Profile, and Help. The main heading is "MyIntealth Account Establishment". Below this, the section is titled "Additional Information". The text reads: "Providing the information in the section below is voluntary. Providing a particular response, or choosing not to respond, in the section below will not affect the outcome of your application(s). The information collected below, should you choose to provide it, may be used for conducting statistical research and analysis only. We will not verify any of the information collected below." There is a section titled "U.S. Resident Status" with the text "I am/have been a U.S. Permanent Resident (Green Card Holder)." and a dropdown menu with the text "Select".

Step 14. The **Request Summary** page appears. Review and, if necessary, edit the information and click **Next**.

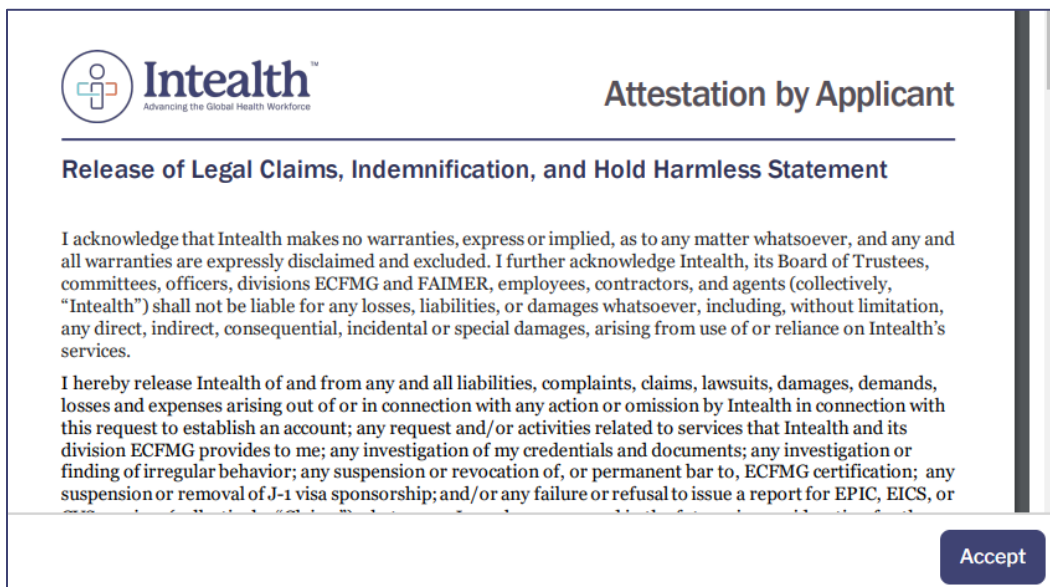


Step 15. The **Attestation by Applicant** page appears.



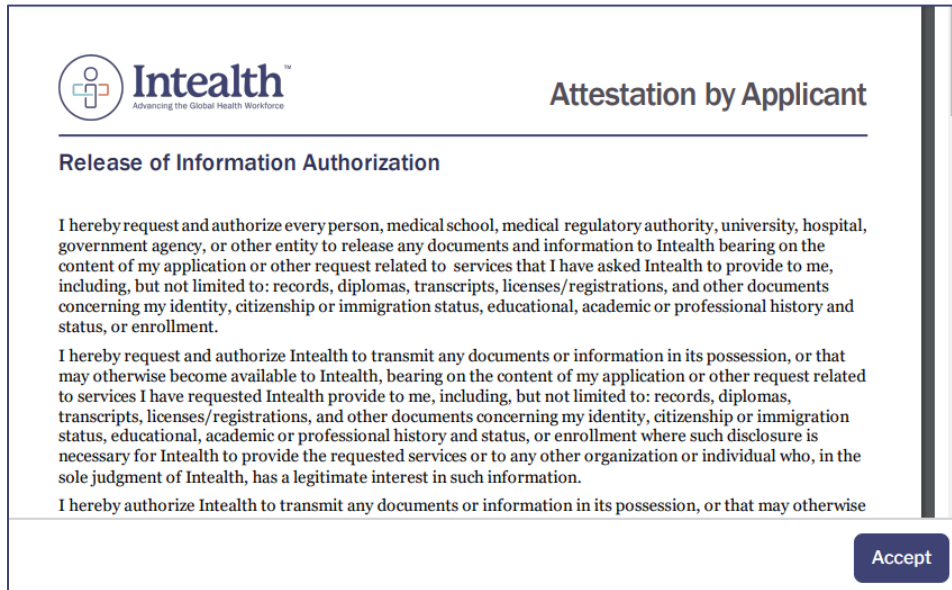
Step 16. Click **Release of Legal Claims, Indemnification, and Hold Harmless Statement** checkbox.

- a. The **Release of Legal Claims, Indemnification, and Hold Harmless Statement Attestation** appears. Review the attestation and click **Accept**.



Step 17. Click **Release of Information Authorization** checkbox.

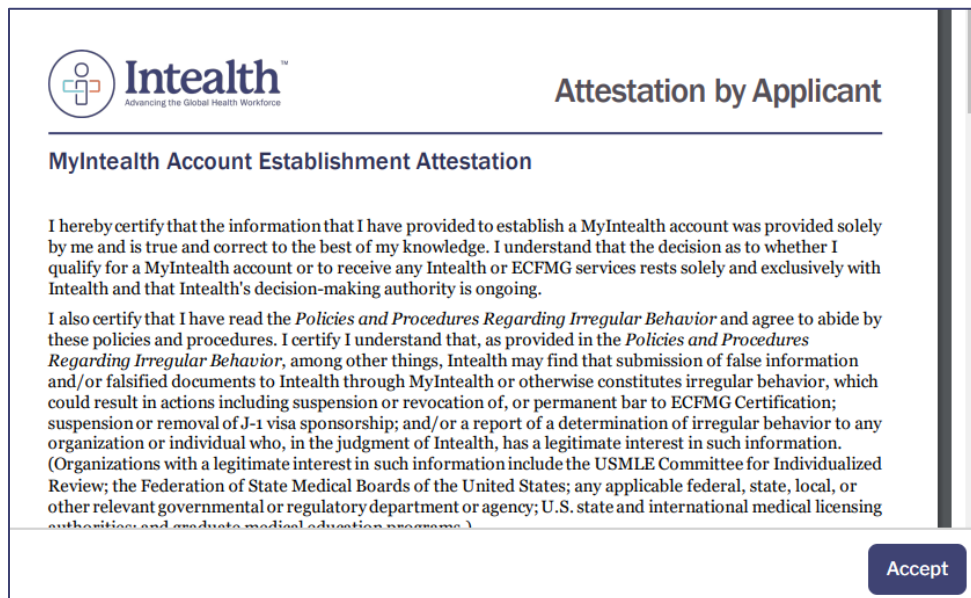
- a. The **Release of Information Authorization Attestation** appears. Review the attestation and click **Accept**.



The screenshot shows a web page titled "Attestation by Applicant" for Intealth. The Intealth logo is in the top left corner. The main heading is "Release of Information Authorization". Below this, there are three paragraphs of text. The first paragraph states: "I hereby request and authorize every person, medical school, medical regulatory authority, university, hospital, government agency, or other entity to release any documents and information to Intealth bearing on the content of my application or other request related to services that I have asked Intealth to provide to me, including, but not limited to: records, diplomas, transcripts, licenses/registrations, and other documents concerning my identity, citizenship or immigration status, educational, academic or professional history and status, or enrollment." The second paragraph states: "I hereby request and authorize Intealth to transmit any documents or information in its possession, or that may otherwise become available to Intealth, bearing on the content of my application or other request related to services I have requested Intealth provide to me, including, but not limited to: records, diplomas, transcripts, licenses/registrations, and other documents concerning my identity, citizenship or immigration status, educational, academic or professional history and status, or enrollment where such disclosure is necessary for Intealth to provide the requested services or to any other organization or individual who, in the sole judgment of Intealth, has a legitimate interest in such information." The third paragraph states: "I hereby authorize Intealth to transmit any documents or information in its possession, or that may otherwise". At the bottom right of the page is a blue button labeled "Accept".

Step 18. Click the **MyIntealth Account Establishment Attestation** checkbox.

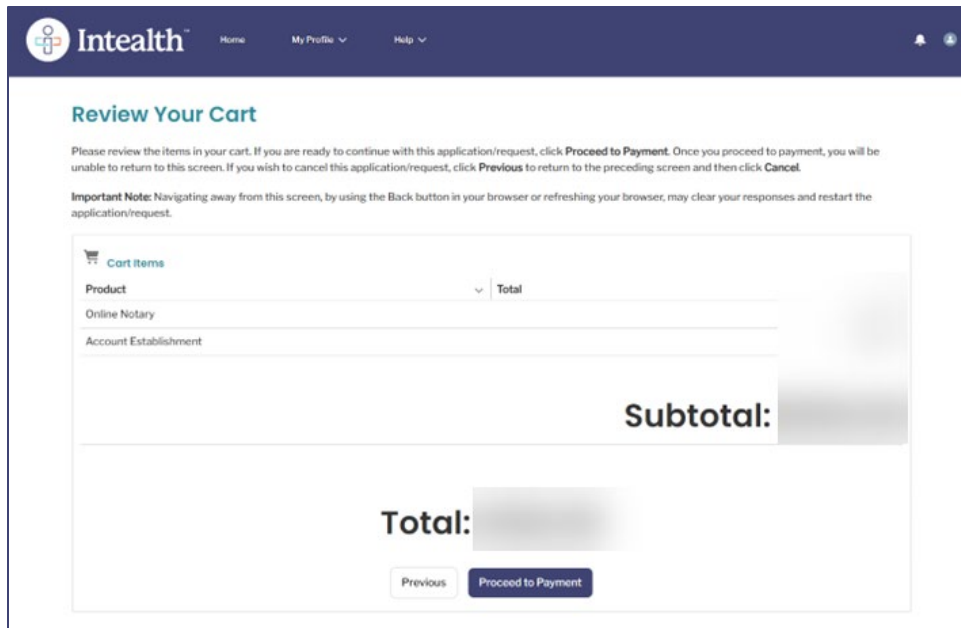
- a. The **MyIntealth Account Establishment Attestation** appears. Review the attestation and click **Accept**.



The screenshot shows a web page titled "Attestation by Applicant" for Intealth. The Intealth logo is in the top left corner. The main heading is "MyIntealth Account Establishment Attestation". Below this, there are two paragraphs of text. The first paragraph states: "I hereby certify that the information that I have provided to establish a MyIntealth account was provided solely by me and is true and correct to the best of my knowledge. I understand that the decision as to whether I qualify for a MyIntealth account or to receive any Intealth or ECFMG services rests solely and exclusively with Intealth and that Intealth's decision-making authority is ongoing." The second paragraph states: "I also certify that I have read the *Policies and Procedures Regarding Irregular Behavior* and agree to abide by these policies and procedures. I certify I understand that, as provided in the *Policies and Procedures Regarding Irregular Behavior*, among other things, Intealth may find that submission of false information and/or falsified documents to Intealth through MyIntealth or otherwise constitutes irregular behavior, which could result in actions including suspension or revocation of, or permanent bar to ECFMG Certification; suspension or removal of J-1 visa sponsorship; and/or a report of a determination of irregular behavior to any organization or individual who, in the judgment of Intealth, has a legitimate interest in such information. (Organizations with a legitimate interest in such information include the USMLE Committee for Individualized Review; the Federation of State Medical Boards of the United States; any applicable federal, state, local, or other relevant governmental or regulatory department or agency; U.S. state and international medical licensing authorities; and graduate medical education programs.)". At the bottom right of the page is a blue button labeled "Accept".

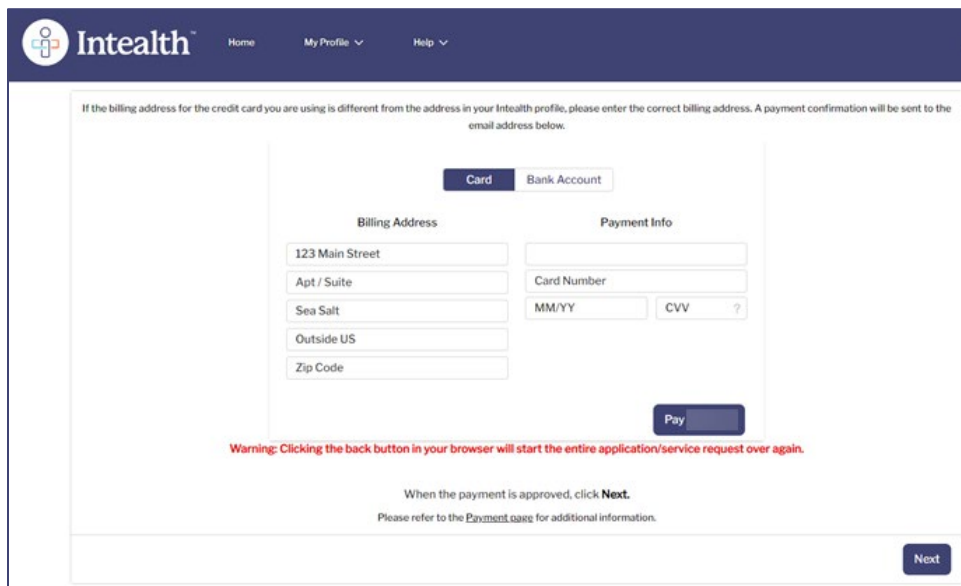
Step 19. Once you have viewed and accepted all attestations, click **Next**.

Step 20. The **Review Your Cart** page appears with an overview of your **Cart Items**.



Step 21. Click **Proceed to Payment** at the bottom of the screen.

Step 22. Choose your payment method, **Card** or **Bank Account**, and enter your payment information.



Step 23. Once all information has been entered, click **Pay \$**.



Step 24. When your payment is successfully processed, a **Thank You!** confirmation message appears, and an email confirmation is sent to your email address on file. Click **Next** to finish.

Thank You!

You have successfully submitted your application/service request. We will notify you as soon as your request has been processed. You can also monitor the status of this request using the case number provided below.

For your reference, your case number for this request is **C-20729**.

Payment Confirmation Number:

Amount: \$

[Next](#)

Note: *It is recommended that you document your case number (C-#) for this request. It may be useful if you need an Intealth Advisor to locate your case quickly.*

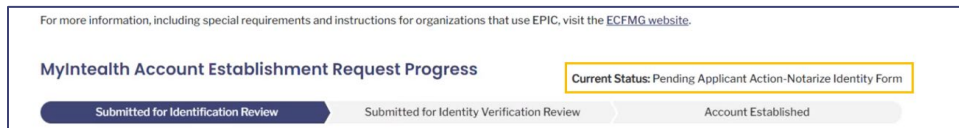
1.4 Notarize an Identification Form - NotaryCam

This section highlights how to notarize an **Identification Form** using **NotaryCam**.

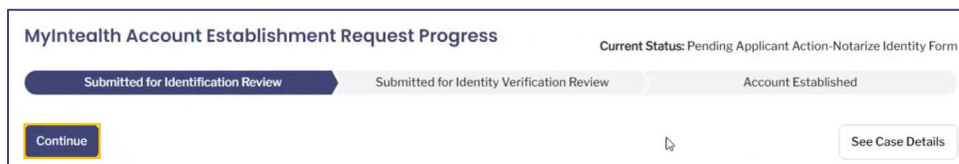
1.4.1 Notarize an Identification Form (Applicant)

At this stage in the process, you have submitted your request for an account, it has been reviewed, and your **Passport** and **Photo** have been accepted. Once this happens, your personalized **Intealth Identification Form (IIF)** will be created. You will be notified by email to log in to the portal for a status update. A copy of your IIF will be accessible via the **MyIntealth Applicant Portal**. You need to have your IIF notarized through NotaryCam.

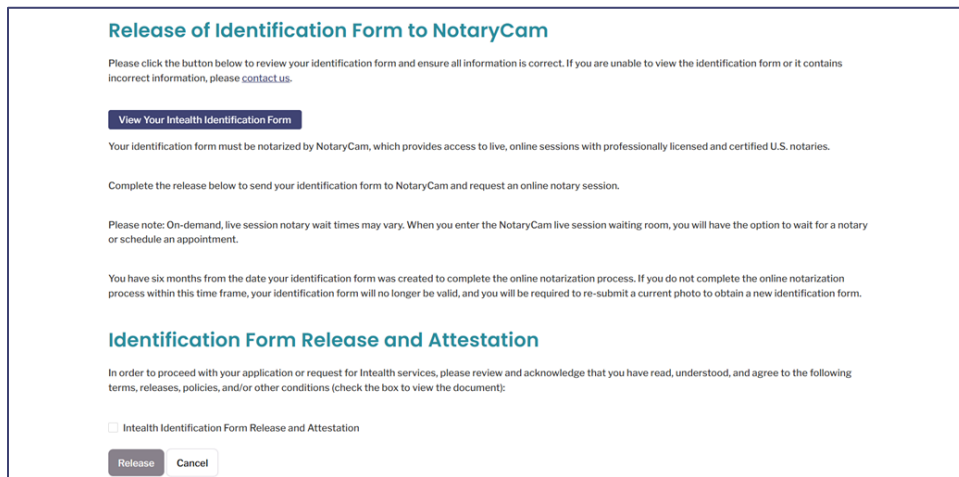
- Step 1.** On the **MyIntealth Applicant Portal** homepage, scroll to the **MyIntealth Account Establishment Request Progress** section, which shows a **Current Status** of **Pending Applicant Action-Notarize Identity Form**.



- Step 2.** Click **Continue**.



- Step 3.** The **Release of Identification Form to NotaryCam** screen appears.



Note: If the **Provide Notarized Identification Form** page appears instead of the one above, refer to the [Notarize an Identification Form – Alternate Process](#) section for full instructions. This screen only appears if you cannot use **NotaryCam** to have your identification form notarized.

Provide Notarized Identification Form

View and Download Identification Form

Your personalized Intealth Identification Form has been created. Please click the button below to review your identification form and ensure all information is correct. If you are unable to view the document or it contains incorrect information, please [contact us](#).

[View Your Intealth Identification Form](#)

Step 4. Click **View Your Intealth Identification Form**.

Release of Identification Form to NotaryCam

Please click the button below to review your identification form and ensure all information is correct. If you are unable to view the identification form or it contains incorrect information, please [contact us](#).

[View Your Intealth Identification Form](#)

Your identification form must be notarized by NotaryCam, which provides access to live online sessions with professionally licensed and certified U.S. notaries.

Step 5. The **Intealth Identification Form (IIF)**, which was also previously emailed, opens in a new tab for reference. Review this form to ensure all information is correct before having it notarized.

Intealth™ Identification Form

Name: _____ Gender: Male
 Date of Birth: 30-Oct-2001

IMPORTANT NOTE: When completed and submitted to Intealth this Identification Form will become part of your permanent record. All information on the Identification Form is subject to verification and acceptance by Intealth.

CERTIFICATION OF IDENTIFICATION BY OFFICIAL. (To be completed by official)
 I certify that on the date set forth below the individual named above did appear personally before me and that I did identify this applicant by: (a) comparing his/her physical appearance with the photograph printed hereto, (b) comparing his/her physical appearance with the passport photograph, and (c) comparing his/her original passport with the copy of the attached passport.

The statements in this document are subscribed and sworn to before me by the individual on this ____ day, of the month ____ in the year ____
 X _____
 Signature of Official Title (with English translation, if not in English)

APPLICANT RELEASE OF INFORMATION AND ATTESTATION (To be completed by physician)

Official: Seal/stamp must cover a portion of the photo and of the passport

We Use People

Important: Double-check the biographic information on the **Intealth Identification Form**.

If there are any errors on the form that need to be corrected prior to notarization, click the **contact us** link to be directed to the Contact Us page on the ECFMG website.

Release of Identification Form to NotaryCam

Please click the button below to review your identification form and ensure all information is correct. If you are unable to view the identification form or it contains incorrect information, please [contact us](#).

[View Your Intealth Identification Form](#)

Your identification form must be notarized by NotaryCam, which provides access to live online sessions with professionally licensed and certified U.S. notaries.

Step 6. If the form is ready to be notarized, scroll to the **Identification Form Release and Attestation** section, and click the checkbox.

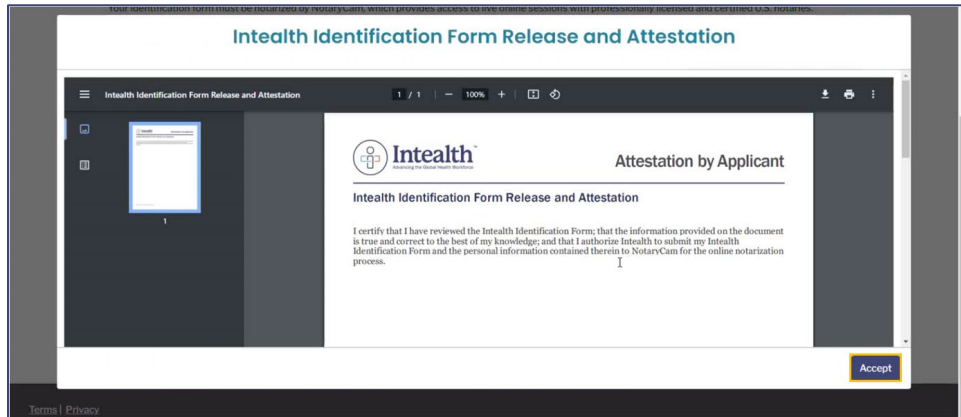
Identification Form Release and Attestation

In order to proceed with your application or request for Intealth services, please review and acknowledge that you have read, understood, and agree to the following terms, releases, policies, and/or other conditions (check the box to view the document):

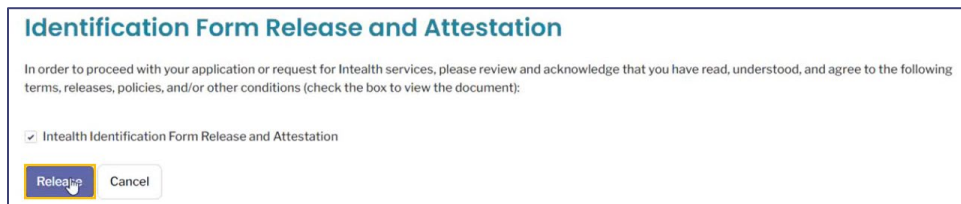
[Intealth Identification Form Release and Attestation](#)

[Release](#) [Cancel](#)

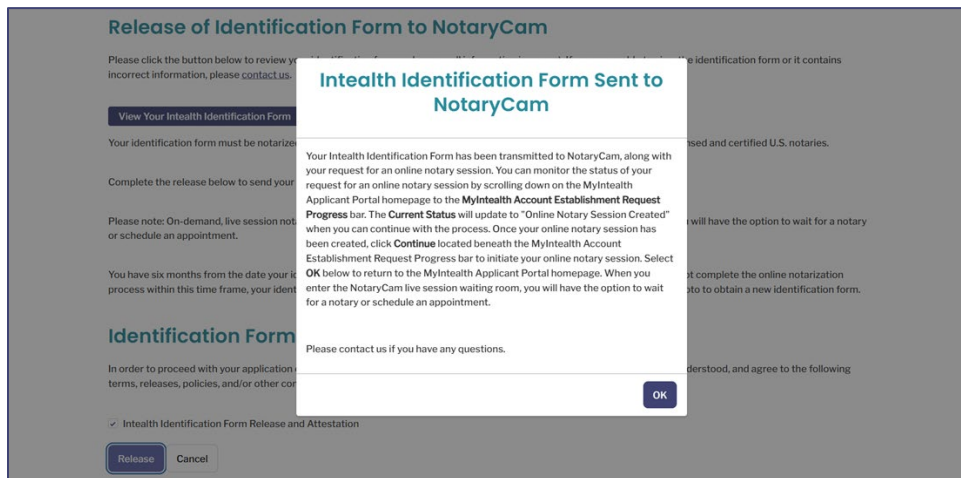
Step 7. The **Intealth Identification Form Release and Attestation** appears. Review the information and click **Accept** to continue.



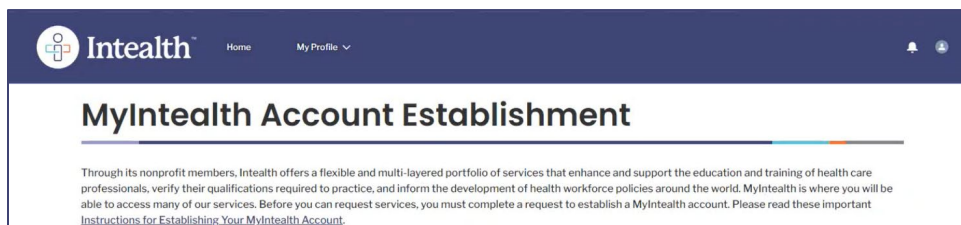
Step 8. Click **Release**.



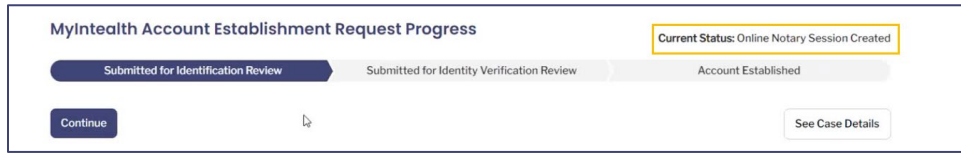
Step 9. An **Intealth Identification Form Sent to NotaryCam** pop-up appears. Review the information and click **OK**.



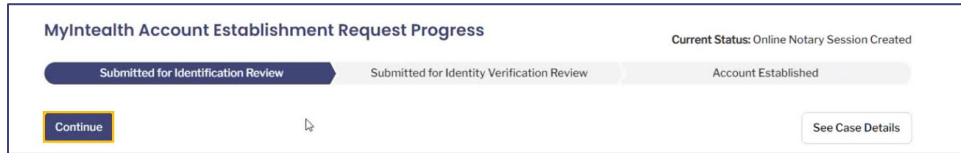
Step 10. The **MyIntealth Applicant Portal** homepage appears.



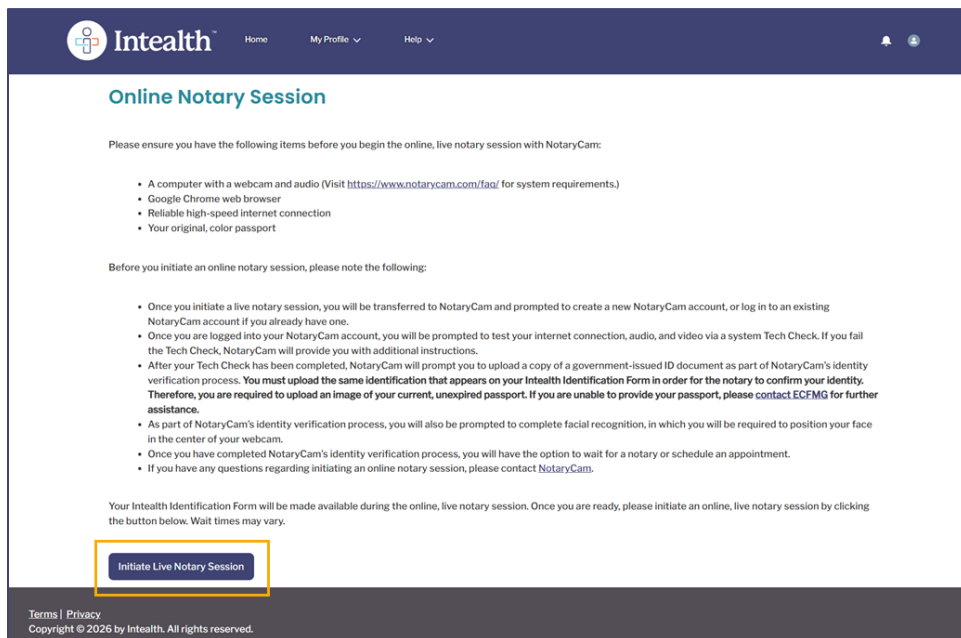
Step 11. Scroll to the **MyIntealth Account Establishment Request Progress** section. The **Current Status** is updated to **Online Notary Session Created**.



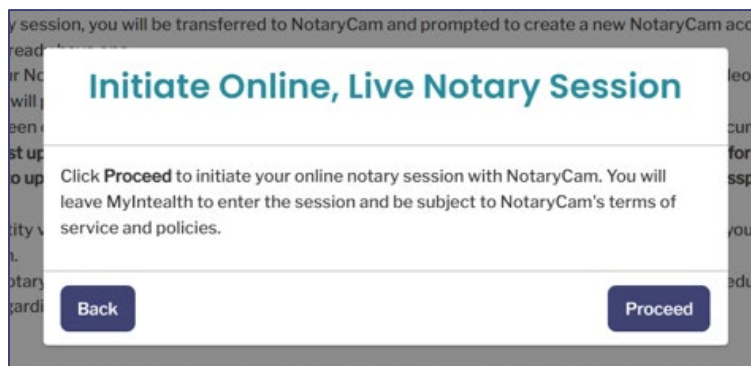
Step 12. Click **Continue**.



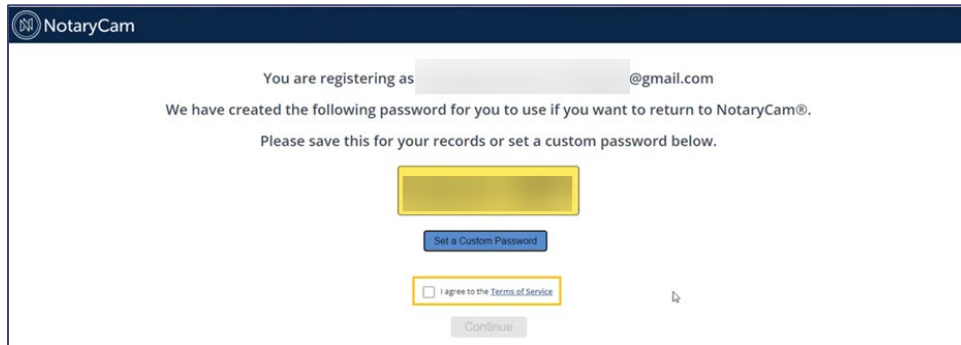
Step 13. The **Online Notary Session** page appears. Review the information and click **Initiate Live Notary Session**.



Step 14. Click **Proceed** to initiate the live notary session.

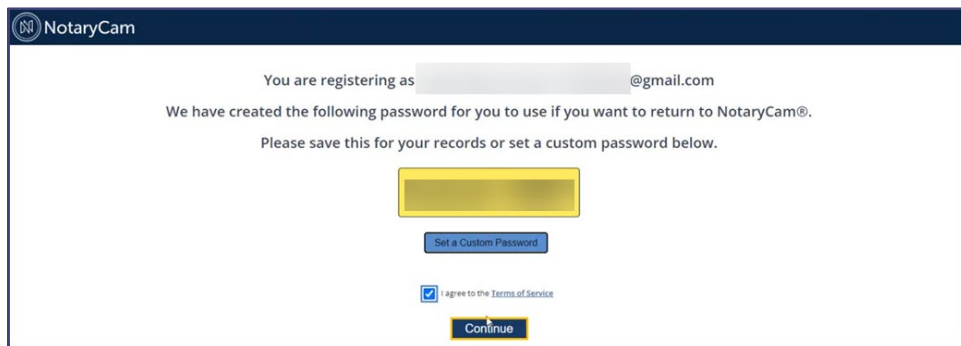


Step 15. The **NotaryCam** site opens. To begin, you must agree to the **Terms of Service** by clicking the checkbox.

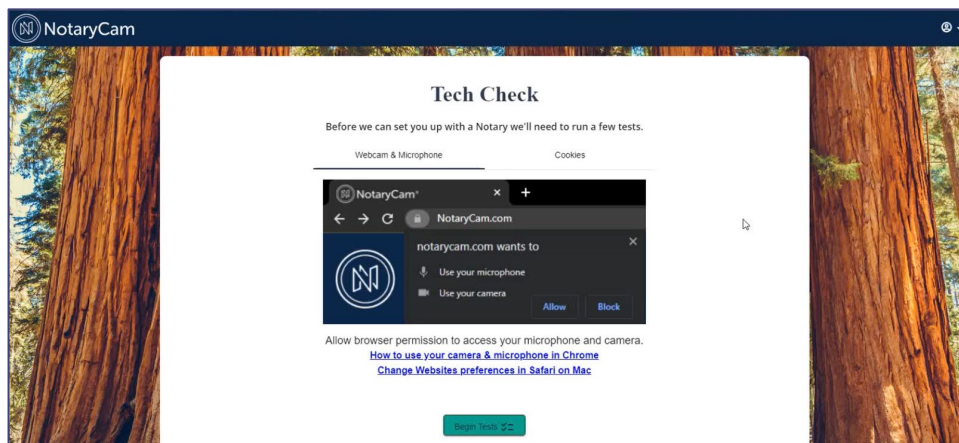


a. A password is provided in case you need to return to **NotaryCam**. You may also **Set a Custom Password**.

Step 16. Click **Continue**.

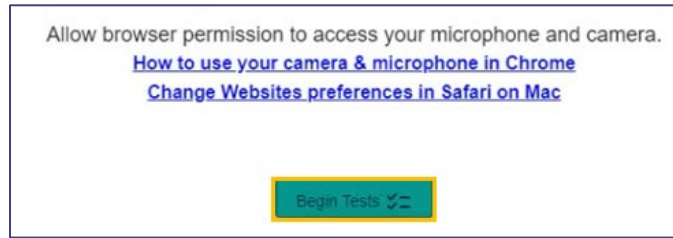


Step 17. The **NotaryCam** interview session opens. At this time, set your browser permissions to allow access to your microphone and camera.



Important: Applicants have 96 hours to complete the NotaryCam interview. If after that time the interview is not complete, applicants can contact ECFMG to restart the NotaryCam process.

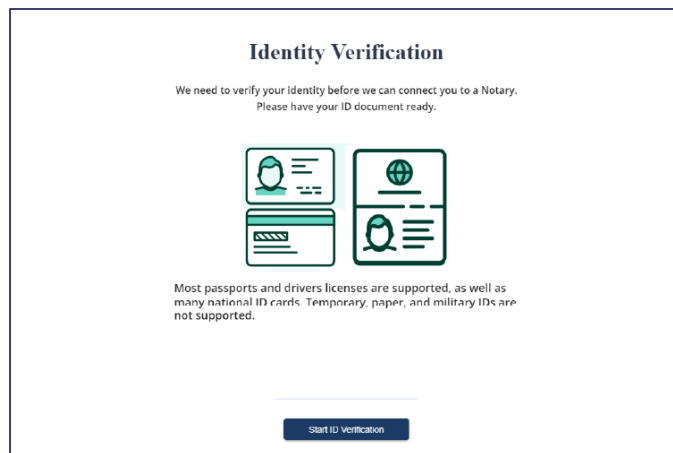
Step 18. Click **Begin Tests** to test your internet, audio, and video via a system **Tech Check**.



Step 19. Click **Start ID Verification**, and complete NotaryCam's **Identity Verification** process.

Note: This process verifies a government-issued ID document by capturing images of the front and back of the identification and evaluating for authenticity.

This can be completed prior to your appointment date or during your appointment with the notary. **You must use the same identification that appears on your Intealth Identification Form in order for the notary to confirm your identity. Therefore, you are required to upload an image of your current, unexpired passport. If you are unable to provide your passport, please contact ECFMG for further assistance.**

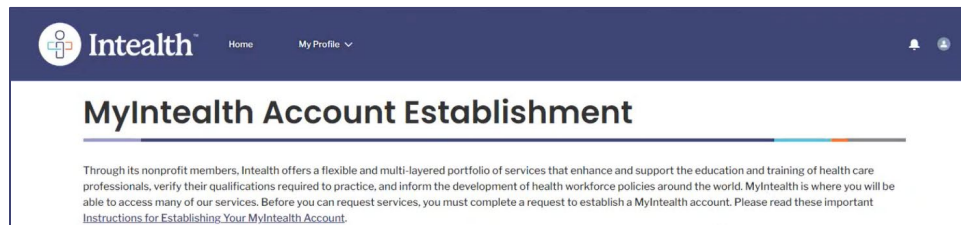


Step 20. The notary session begins. You can communicate with the **NotaryCam** representative during this session.





Step 25. Return to the **MyIntealth Applicant Portal** homepage.



Step 26. Scroll to the **MyIntealth Account Establishment Request Progress** section, which shows a **Current Status** of **Submitted for Identity Verification Review**.



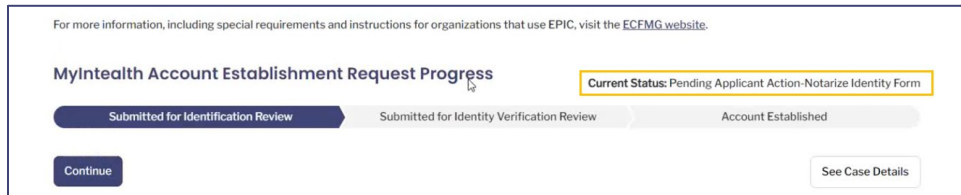
1.5 Notarize an Identification Form – Alternate Process

This process highlights the process for applicants that Intealth has determined must use an alternate process for getting their IIF notarized.

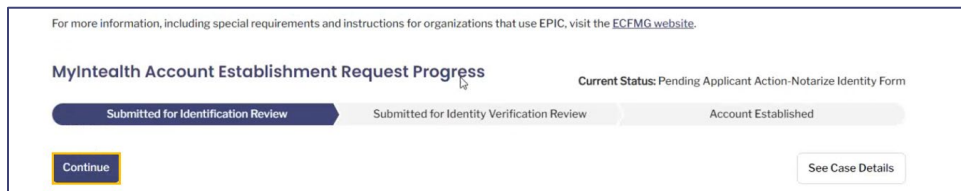
Step 1. Login to the MyIntealth Applicant Portal.



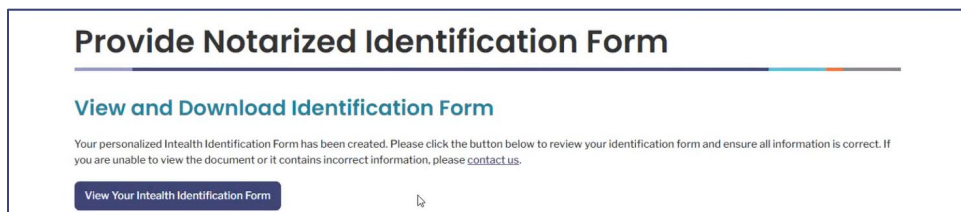
Step 2. On the MyIntealth Applicant Portal homepage, scroll to the MyIntealth Account Establishment Request Progress section. The Current Status is listed as Pending Applicant Action-Notarize Identity Form.



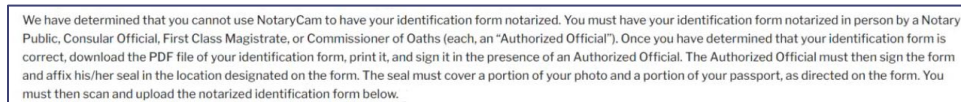
Step 3. Click Continue.



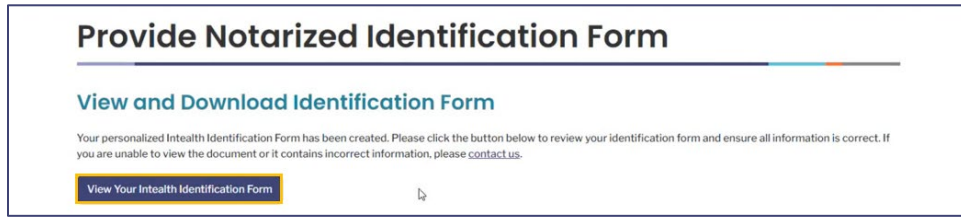
Step 4. The Provide Notarized Identification Form page appears.



- a. The screen states: “We have determined that you cannot use NotaryCam to have your identification form notarized.”



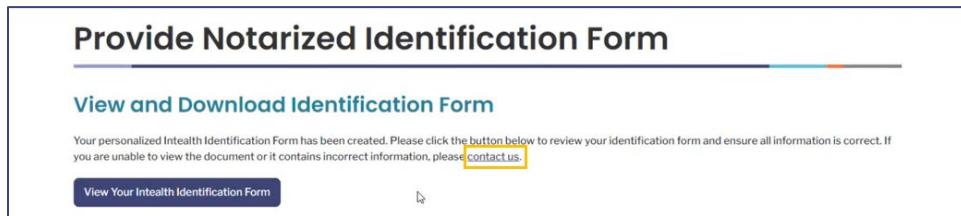
Step 5. Click **View Your Intealth Identification Form**.



- a. The **Intealth Identification Form (IIF)**, which was also previously emailed, opens in a new tab for reference. This document is also downloadable.



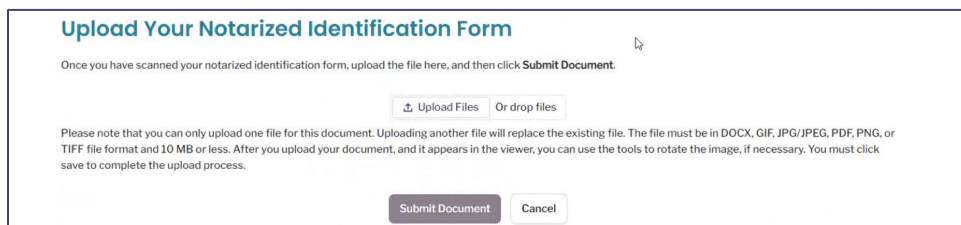
- b. If there are any errors with the form that need to be corrected prior to being notarized, click the **contact us** link to be directed to the Contact Us page on the ECFMG website.



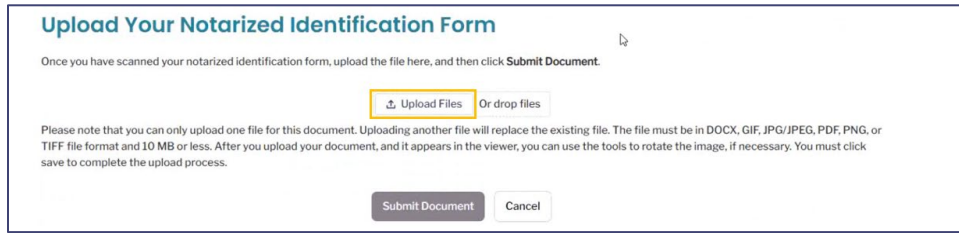
Step 6. At this point, you are responsible for getting the document notarized in person.

- a. Do not continue to the next step until that document has been notarized.
- b. Once you have had your document notarized in person by a notary, continue with the next step and upload that document to your MyIntealth account for review.

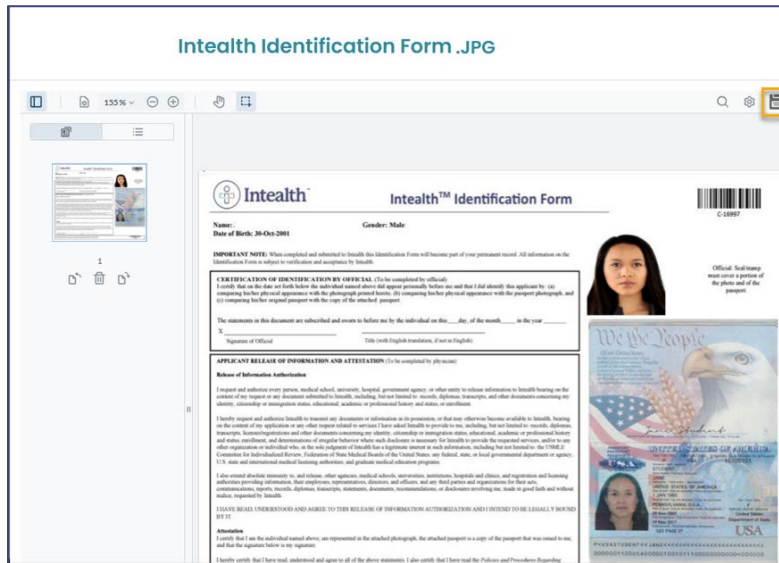
Step 7. Return to the **Provide Notarized Identification Form** page and scroll to the **Upload Your Notarized Identification Form** section.



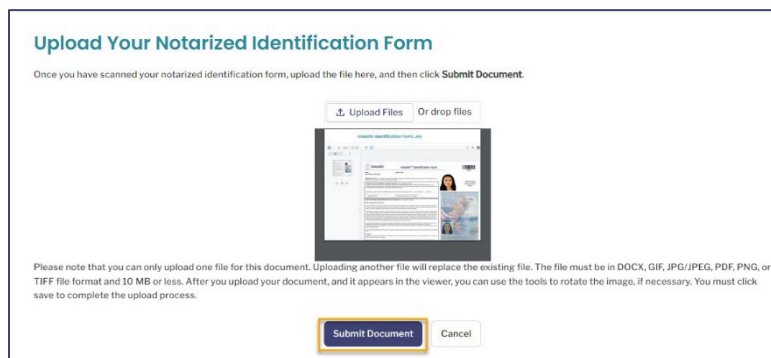
Step 8. Click **Upload Files** and upload the notarized document.



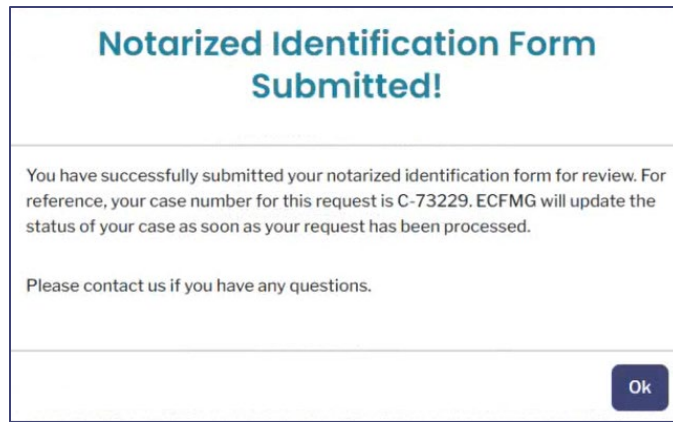
Step 9. A preview of the notarized document appears. Click **Save** (disk icon) in the top right corner.



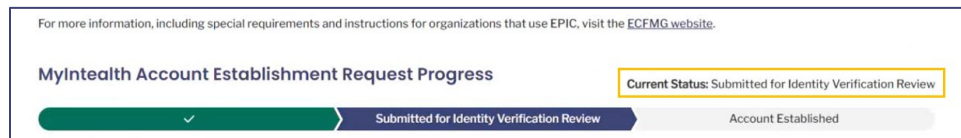
Step 10. A preview of the uploaded file appears below the **Upload Your Notarized Identification Form** section. Click **Submit Document**.



Step 11. A pop-up appears stating the Notarized Identification Form was submitted. Click **Ok**.



Step 12. The **MyIntealth Account Establishment** homepage displays. Scroll to the **MyIntealth Account Establishment Request Process** section to see the updated status: **Submitted for Identity Verification Review**.



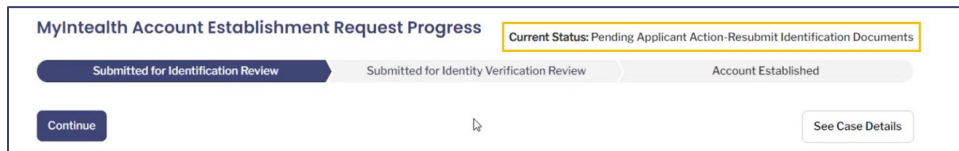
Step 13. The form is sent to Intealth for review.

1.6 ID Rejection Review and Application Resubmission

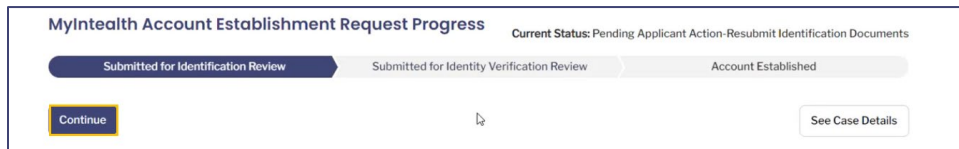
This section shows next steps after one or more of your identity documents has been rejected and the application resubmission process.

If your application status updated to **Pending Applicant Action-Resubmit Identification Documents**, use the following instructions to resolve any issues.

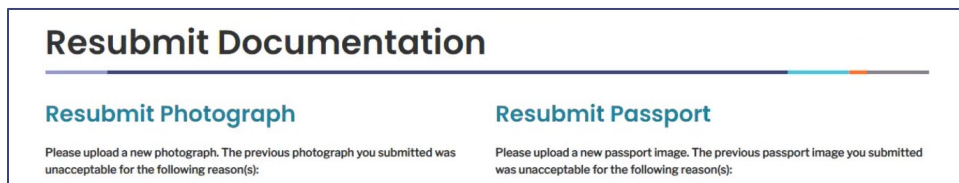
- Step 1.** From the **MyIntealth Applicant Portal** homepage, scroll to the **MyIntealth Account Establishment Request Progress** section, the **Current Status** appears as **Pending Applicant Action-Resubmit Identification Documents**.



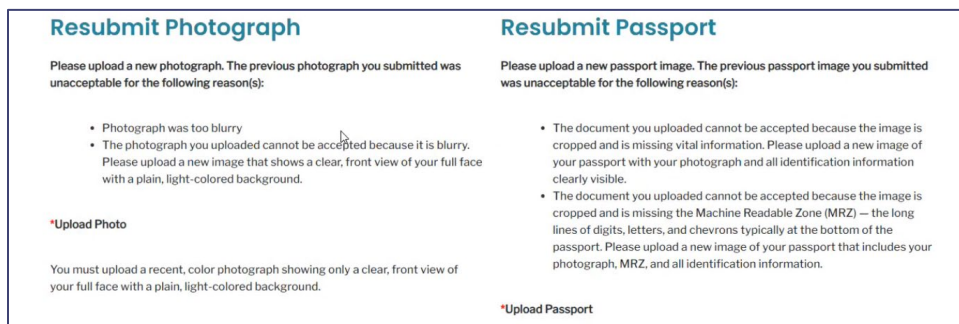
- Step 2.** Click **Continue**.



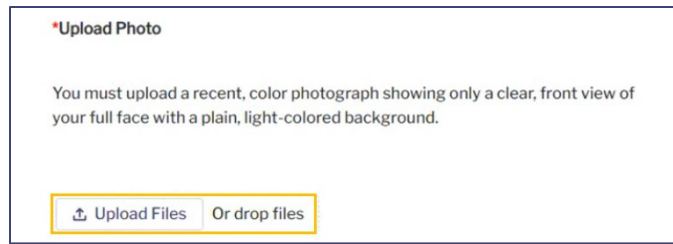
- Step 3.** The **Resubmit Documentation** page appears. Use the following instructions to upload a new file.



- a. Below each subsection (**Resubmit Photograph** and **Resubmit Passport**), reasons are shown regarding why the document was marked as unacceptable.



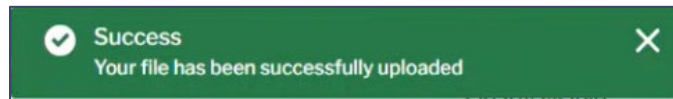
- b. Click **Upload Files** in either subsection to upload the required file. The previous version of the document appears for reference.



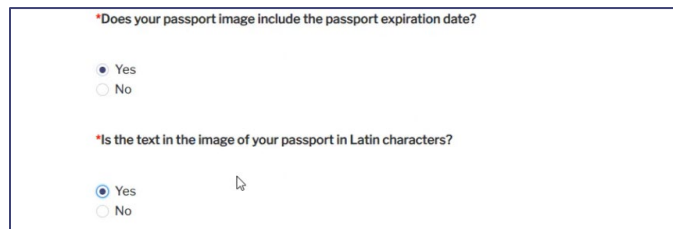
- c. Follow the on-screen prompts to upload a file. A preview of the selected file appears onscreen. Click **Save** (disk icon) in the right corner of the preview.



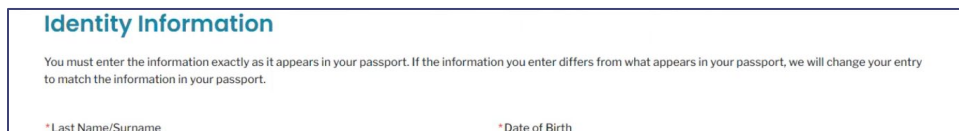
- d. A **Success** notification appears, and the image now displays below the **Upload Files** button.



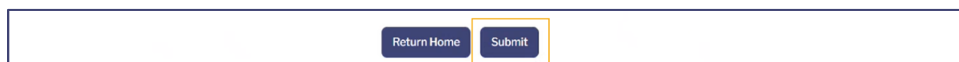
- e. Repeat the same steps for the **Resubmit Passport** (if marked as unacceptable).
- f. Answer the subsequent **Yes/No** questions pertaining to that newly uploaded Passport.



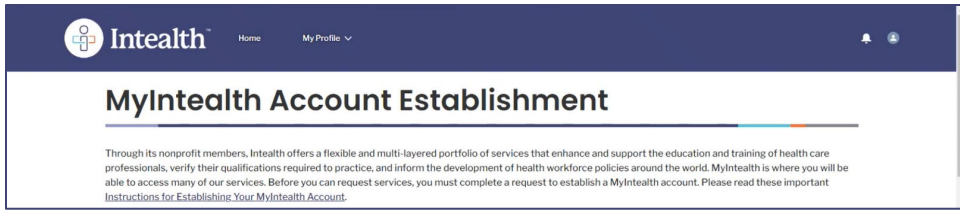
- Step 4.** Review the **Identify Information** section at the bottom of the screen. If any edits need to be made to this section, update those fields now.



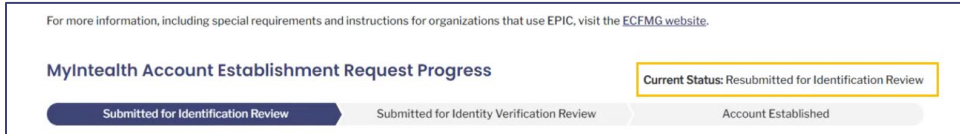
- Step 5.** Click **Submit**.



- Step 6.** The **MyIntealth Applicant Portal** home page appears.

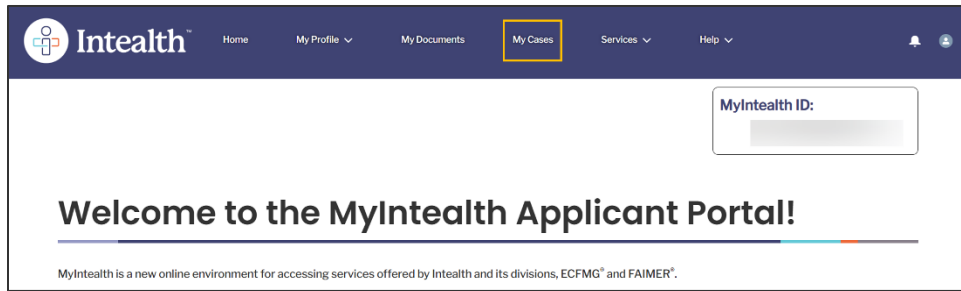


Step 7. Scroll to the **MyIntealth Account Establishment Request Progress** section to view the newly updated **Current Status: Resubmitted for Identification Review**.



1.7 Review My Case Requests

Step 1. From the **MyIntealth Applicant Portal**, click **My Cases** in the top banner.



Step 2. The **My Case Requests** section will now appear. Click the **Case Number** to review the case status and details.

- If **Yes** appears in the **Action Required** column, click the **Case Number** to see what actions are required.

My Case Requests

A list of your applications and service requests are below. Click the **Case Number** to view additional details about your application/request. When reviewing your cases, please also make sure to review the **Action Required** column. A case with a status of "Yes" under Action Required will require you to take additional action in order to complete the processing of your application/request.

In certain situations, you also may see a task related to one of your cases listed under **My Tasks**. Please see the comments section of the task for more information.

If you need to [contact us](#) regarding a specific request, please be prepared to provide your case number and MyIntealth ID.

Case Number	Case Type	Case Status	Date Opened	Last Modified Date	Action Required	Restriction Applied
C-66049	ERAS	Pending Document Upload	08-30-2023	09-14-2023	Yes	No
C-59282	Identity Verification	Account Established	07-25-2023	07-25-2023	No	No
C-59285	Application For Certification	Accepted	07-25-2023	07-25-2023	No	No
C-59386	ERAS	Token Generated	07-25-2023	08-08-2023	No	No
C-73134	Exam Registration	Rejected	10-20-2023	10-20-2023	No	No
C-73139	Exam Registration	Rejected	10-20-2023	10-20-2023	No	No

Step 3. The **Case Information** page appears.

Case Information

You currently have a pending action on this case: No

Case Number	C-73139
Case Status	Rejected
Case Type	Exam Registration
Date Created	Oct 20, 2023
Last Updated Date	Oct 20, 2023
Deficiency Reason	Applicant does not have a previous medical license. Applicant needs to reapply for the exam, and answer No to this question.

- If this case was **Rejected**, a **Deficiency Reason** appears indicating why the case was rejected.
- Once you submit updated information (via portal or email) for a case with an **Action Required**, the document is re-reviewed. As progress is made on your case, you can find additional information under the same **Case Number**.